

Resource Direct Financial Staffing, Inc.
5775 B Glenridge Drive, Suite 415
Atlanta, GA 30328
P: 678.391.4453 F: 678.398.4428

Check One:

Mail Check: _____

Pick Up Check: _____

Direct Deposit: _____

Employee Name: _____

Week Ending: _____

DAY	DATE	START TIME	LUNCH		TIME FINISH	TOTAL HRS TO NEAREST ¼ HR
			OUT	RETURN		
MON						
TUE						
WED						
THU						
FRI						
SAT						
SUN						

TOTAL DAYS WORKED: _____

TOTAL HOURS WORKED: _____

(SHOW TO NEAREST ¼ HOUR)

I HEREBY CERTIFY THAT THE ABOVE NAMED EMPLOYEE HAS PERFORMED SERVICES FOR THE TIME STATED ABOVE. WE AUTHORIZE RESOURCE DIRECT FINANCIAL STAFFING, INC. TO BILL US FOR THE SERVICES RENDERED. IN THE EVENT THAT THE EMPLOYEE BECOMES DIRECTLY OR INDIRECTLY EMPLOYED OR ENGAGED BY US OTHER THAN THROUGH RESOURCE DIRECT FINANCIAL STAFFING, INC. WE AGREE TO BE BOUND BY AND PAY RESOURCE DIRECT FINANCIAL STAFFING, INC. THE FEES IN ACCORDANCE WITH THE CONFIRMATION LETTER AND CLIENT / EMPLOYEE AGREEMENT INCLUDING THE FEE SCHEDULE. I ACKNOWLEDGE RECEIVING RDFS CONFIRMATION LETTER AND CLIENT/EMPLOYEE AGREEMENT AND AGREE TO THEIR TERMS. I FURTHER AGREE TO THE TERMS AND CONDITIONS SET FORTH ON THE REVERSE SIDE HEREOF.

EMPLOYEE SIGNATURE: _____

AUTHORIZED CLIENT'S SIGNATURE: _____

SIGNATURE NAME: _____

(PLEASE PRINT)

DATE: _____

EQUAL OPPORTUNITY EMPLOYER